

DODGE COUNTY EXECUTIVE COMMITTEE

May 2, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Schmidt, Kottke, Maly, Marsik, and Miller.

Members absent: None.

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; Deputy County Clerk Christine Kjornes; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Finance Director Julie Kolp; Director and Land Information Officer Joyce Fiacco; Manager of Planning and Economic Development Dean Perlick; Cleaview Administrator Jane Hooper; Clearview Director of Finance Bill Wiley; Executive Director of the Jefferson County Economic Development Consortium Genevieve Coady; Jefferson County Administrator Benjamin Wehmeier; City of Watertown Mayor John David; Daily Citizen Reporter Terri Pederson; WBEV Radio Station Reporter John Muir; and Watertown Daily Times Reporter Becky Vosters.

Motion by Maly, seconded by Marsik to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Chairman Kottke called for nominations for the office of Secretary of the Executive Committee. Motion by Maly to nominate Berres, seconded by Marsik. Motion by Frohling, seconded by Schmidt to close nominations and cast a unanimous ballot for Berres as Secretary. Motion carried.

Motion by Frohling, seconded by Maly to approve the April 4, 2016, minutes as presented. Motion carried.

Executive Director of the Jefferson County Economic Development Consortium (JCEDC) Genevieve Coady provided a PowerPoint presentation to the Committee regarding potential collaboration between Jefferson County and Dodge County to support the Glacial Heritage Development Partnership (GHDP) 2017-2021 Strategic Initiative. Ms. Coady informed the Committee that the GHDP is a public-private nonprofit organization that will assist in economic development, community development, and tourism, and its primary goals are Workforce, Businesses, and Marketing. Ms. Coady further stated that the JCEDC would like to create a revolving loan fund with incentives, contact businesses instead of waiting for businesses to come to them, and provide support for municipalities that cross county lines. Ms. Coady stated that there are three (3) proposed scenarios for which Dodge County could join the coalition to support the GHDP Strategic Initiative. The three (3) scenarios are as follows:

- \$20,000 annually from 2017-2021, including the southern third of Dodge County
- \$70,000 annually from 2017-2021, including the southern third and eastern half of Dodge County,

a new program manager would be placed in Dodge County to ensure proper support and coverage

- \$85,000 annually from 2017-2021, including all of Dodge County, three (3) seats on the GHDP Board of Directors.

Land Information Officer Joyce Fiacco commented that it would be beneficial to have a stronger entity for assistance in economic development and Manager of Planning and Economic Development Dean Perlick commented that he likes the proposal for recreation incentives and expansion. City of Watertown Mayor John David recommended that it would be beneficial for Ms. Coady to provide this presentation to

DODGE COUNTY EXECUTIVE COMMITTEE

May 2, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 4

the Dodge County City Leaders' Consortium. Chairman Kottke recommended that Dodge County send a letter to all municipalities in Dodge County, including the Beaver Dam Area Development Corporation, inviting them to a presentation by Ms. Coady, and this presentation be held in the Administration Building. It was the consensus of the Executive Committee to move forward and continue to explore the options of the collaboration with Jefferson County.

Motion by Maly, seconded by Marsik to authorize out-of-state travel for UW-Extension 4H/Youth Development Agent Marie Witzel, to attend the Leadership Washington Focus Conference in Washington D.C., on July 10-15, 2016. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, May 17, 2016, County Board meeting. Ms. Gibson reported that the agenda will include Commendation Resolutions, Resolutions from the Health Facilities Committee, the Human Resources and Labor Negotiations Committee, and the Law Enforcement Committee. Ms. Gibson further reported to the Committee that the agenda will include a presentation by Emergency Management Director Amy Nehls and Detective Mike Reissmann, and the presentation of Certificates of Appreciation to outgoing County Board members for their years of service to Dodge County as a Board Supervisor.

Ms. Gibson provided an oral report to the Committee regarding the 2016 County Officials Workshops. Ms. Gibson reported that she will send in the registrations for County Board Supervisors that would like to attend, the registration fee is \$75.00, and the nearest workshop is being held in DeForest, Wisconsin, on May 27, 2016.

Ms. Gibson provided an oral report to the Committee regarding the Wisconsin Counties Association Annual Conference to be held in Milwaukee, Wisconsin, on September 25-27, 2016. Motion by Schmidt, seconded by Frohling to allow the eight (8) new County Board Supervisors to attend the 2016 County Officials Workshop to be held in DeForest, on May 27, 2016, or another location/date if that is more convenient. Motion carried.

Supervisor Frohling and Chairman Kottke stated that they will be attending the Wisconsin Counties Association Annual Conference to be held in Milwaukee, Wisconsin, on September 25-27, 2016, and will be staying the two (2) nights. It was a consensus of the Committee that Chairman Kottke and Supervisor Frohling will stay two (2) nights, and all other supervisors will stay one (1) night.

Ms. Gibson reported that today is Chief Deputy County Clerk Bonnie Budde's last day, and Shelby Miller will be taking over in the position of Chief Deputy on May 5, 2016. Ms. Gibson informed the committee that the County Clerk's office and Human Resources Department worked together to allow Ms. Miller to work with Ms. Budde prior to Ms. Budde's final day of employment, and Ms. Gibson expressed her thanks to the Human Resources Department.

County Administrator Jim Mielke reported to the Committee that the roof project on the Administration building has been completed.

Mr. Mielke provided a brief oral update to the Committee regarding the Mid-Wisconsin Federated Library System. Mr. Mielke reported that the Merger Study Committee meeting will be held on Thursday, May

DODGE COUNTY EXECUTIVE COMMITTEE

May 2, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 4

5, 2016, and details are still being discussed on the merger of the Wisconsin Federated System and the Eastern Shore System.

Mr. Mielke provided an oral report regarding the proposed 2016 Operational Review. Mr. Mielke reported that there have been discussions by the Finance Committee regarding the postponing of the Operational Review in 2016 until the Enterprise Resource Planning (ERP) system is in place and functional. Clearview Director of Finance Bill Wiley stated that a new financial/billing system is needed for Clearview and he is in favor of postponing the operational review until the new system is functional. Chairman Kottke reviewed Resolution 15-3 regarding the operational review of Dodge County departments. It was a consensus of the Executive Committee to reconfirm the decision from their April 4, 2016 meeting to not conduct an operational review in 2016, and to review, in one year after the ERP project has been completed, the need, if any, for an operational review.

The Committee considered and discussed the Claim for Damages submitted by Erin McConley, wherein a car she was operating sustained damage during an intersection clean up on March 23, 2016. Mr. Mielke recommended that the Committee make a recommendation to the County Board to disallow this claim. Motion by Berres, seconded by Schmidt to recommend to the County Board that it disallow the Claim for Damages submitted by Erin McConley. Motion carried.

Mr. Mielke provided a brief oral report to the Committee regarding the recruitment of the Human Services and Health Director. Mr. Mielke reported that the recruitment process has begun, he anticipates the first round of interviews to occur the first week in June, the second round of interviews to occur the second week of June, a tentative confirmation at the July County Board meeting, and a tentative start date of August 15, 2016. Mr. Mielke further reported he anticipates the interview panel will consist of himself, Human Resources Director Sarah Eske, one or two members from the Human Services and Health Board, and a Human Services and Health professional from another county.

Emergency Management Director Amy Nehls reported that she has nothing to report on the Dane County Agreement Radio Frequency.

Ms. Nehls reported that she is requesting an Intra-Department Fund Transfer because Emergency Management received a micro grant in the amount of \$2,995.00 from the South Central Health Care Coalition and she has purchased one (1) AED for the Emergency Management vehicle and supplies for the county-wide use of the WiCAMS credentialing printer for Dodge County Responders and Employees.

Ms. Nehls provided a brief oral update to the Committee regarding the COOP exercise. Ms. Nehls reported that the COOP Exercise has been scheduled for June 20, 2016, and the cloud software should be tested and the software up and running by that date.

Ms. Nehls provided an oral report to the Committee regarding a proposed compensation plan for Dodge County employees to be used in the event of an emergency in Dodge County. Ms. Nehls reported that the proposed compensation plan would pay through the current pay period and one (1) additional pay period, and the employee could take comp time, vacation, or unemployment.

Ms. Nehls provided an oral report to the Committee regarding the status of COOP and the courts. Ms. Nehls reported that a meeting was held on April 22, 2016 with the Dodge County Courts, and the Dodge

DODGE COUNTY EXECUTIVE COMMITTEE

May 2, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 4 of 4

County court computers are owned by the State of Wisconsin, and in the case of an emergency, the State of Wisconsin would replace the courts computers, but Dodge County would need to provide a location. Ms. Nehls further reported that Dodge County could reach out to border county court houses to find out if there would be extra court space that Dodge County could use in case of an emergency.

Chairman Kottke reported to the Committee that Corporation Counsel John Corey is on vacation and there would be no discussions on the Resolution of County Board Rule to Require Corporation Counsel and County Administrator to Review Contracts, and the Offer to Purchase Monarch Lots 3, 4, 5, 7 and 8.

Director and Land Information Officer Joyce Fiocco provided an oral report to the Committee regarding the Offer made to Dodge County by the Wisconsin Department of Transportation (WisDOT) for Dodge County to Purchase a Parcel of State-Owned Railroad Right of Way Land located in the City of Beaver Dam. Ms. Fiocco reported that Mr. Corey received a letter dated April 6, 2016 from Peter A. Bradley, WisDOT Railroads & Harbors Section, with the offer made to Dodge County to purchase part of the State of Wisconsin owned railroad right of way near the intersection of North Spring Street and University Avenue in the City of Beaver Dam. Ms. Fiocco provided the Committee with a colored map of the State-Owned Railroad Right of Way. Ms. Fiocco further reported that there would be fourteen (14) adjacent properties affected by the transfer, the survey of the parcels would take four (4) days, Dodge County would take care of the Quit Claim Deeds, and it would cost Dodge County \$5,000. Motion by Berres, seconded by Frohling to deny the offer by the Wisconsin Department of Transportation (WisDOT) for Dodge County to Purchase a Parcel of State-Owned Railroad Right of Way Land Located in the City of Beaver Dam. Motion carried.

Mr. Mielke reported that he has not received new information on the preliminary interest by Juneau Community Redevelopment Authority regarding their interest to purchase county-owned land within the City of Juneau.

Chairman Kottke reported that he has nothing to report on the County Sales Tax Municipal Sharing Proposal.

Chairman Kottke reported he has no update on the UW-Extension Reorganizational Plan.

Supervisor Frohling reported that on April 29, 2016, he attended a District Meeting of the Wisconsin Counties Association in DeForest, Wisconsin. Supervisor Frohling further reported that he was elected for a two (2) year term on the Wisconsin Counties Association Board of Directors.

Meeting adjourned at 10:35 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, June 6, 2016 at 8:30 a.m.**



Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.